



City of Gravette  
**STREET CUT, ROAD BORE, SIDEWALK, CURB CUT  
 AND DRIVEWAY PERMIT**

City of Gravette  
 202 Main St. NE  
 Gravette, AR 72736  
 P: 479-787-5757  
 F: 479-787-5018

Applicant:		Company:	
Applicant mailing address:			
Phone number:		Email address:	
Jobsite address:			
Property owner:		Phone number:	
Anticipated road closure days and locations:		Contractor License #:	
		Insurance Information:	

<b>PERMIT TYPE</b>
<input type="checkbox"/> Road bore \$500 <input type="checkbox"/> Street cut (FULL) \$600 <input type="checkbox"/> Street cut (HALF) \$450 <input type="checkbox"/> Sidewalk \$450 <input type="checkbox"/> Curb Cut \$450
ANTICIPATED START DATE _____
<b>FEES DUE:</b> + \$500.00 REFUNDABLE DEPOSIT

**\*Unauthorized road bores, street cuts, sidewalks, or curb cuts will result in a \$250.00 non-refundable penalty fee, in addition to the permit fee.**

City Hall must be notified and a city inspector on-site before any materials or backfill is placed into the trench. Please call City Hall at 479-787-5757, Monday through Friday from 8:00 AM – 4:00 PM.

All fees must be paid in full before the permit will be issued. All work is subject to state and city rules and regulations. I have read and fully understand the street cut and road bore policy and agree to fully comply with the policy.

\_\_\_\_\_  
 SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT DATE

\_\_\_\_\_  
 PRINT NAME

**FOR STAFF USE**

Start date:	Notification date:	Inspection date:
Bond received:	Bond issued:	Bond release date:

**APPROVALS**

\_\_\_\_\_  
 Building Inspector Signature Date

Comments:
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\_\_\_\_\_  
 Streets Superintendent Signature Date

**Comments:**



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**REPAIR INSPECTION**

Initial inspection date:	Signature:
Comments:	
One-year inspection date:	Signature:
Comments:	

**Comments:**



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### STREET CUT PROCEDURES

1. It shall be unlawful for any person to break the surface of any street or alley in the City of Gravette, Arkansas, until a permit has been issued and appropriate fees paid.
2. It may take up to 72-hours for permit application to be approved.
3. Per Ordinance 79-08, prior to issuance of a permit, the applicant shall post a \$2,000.00 cash or surety bond, to be held by the city for 24-months, to ensure compliance with the specifications and requirements. Additionally, a \$500.00 refundable deposit is required at the time of application and will be returned within 30-days of a satisfactory inspection by the city.
4. All work zones should comply with the *Manual on Uniform Traffic Control Devices* and include proper work zone signage.
5. City Hall shall be notified of any street closure at least 72-hours prior to closure.
6. Arkansas One-Call (811 or 1-800-482-8998) shall be contacted and utilities clearly marked prior to beginning any work.
7. Damaged or broken lines, property, or paved area shall be repaired at the expense of the permit holder.
8. All street cuts should be clearly and visibly marked. Cuts should be saw-cut on all sides to ensure smooth and straight edges before excavation begins.
9. City Hall must be notified and on-site before any materials or backfill is placed into the trench. Please call the building and code inspector at 479-212-7018, Monday through Friday from 8:00 AM – 4:00 PM. If an emergency cut and/or fill occurs after hours, please contact the police department at 479-787-6948 prior to beginning work. After-hours fees will be assessed at \$20.00 per hour, in addition to standard permit fees.
10. Cuts or breaks shall be backfilled with base material, SB-2, tamped thoroughly to bring the backfill to conform to the base compaction of the street; this is to be brought to within six inches of the finished grade. Then, six inches of cold mix to be poured to bring it to the finished grade of the street surface. This procedure is required on all streets regardless of whether they are blacktop, gravel, cement, or brick. Dirt streets shall be brought to grade of street surface with base material, SB-2.
11. All cuts or breaks shall be completed with backfilling and tamping within three days of making the cut or break.
12. Open street cuts left over night must be plated by the permit holder and appropriate signage in place.
13. The party making the cut shall be responsible for any future settling of the street cut for a period of twelve months from the date the repair is completed.
14. If the replacement or repair of cut or break must be performed by the City of Gravette, the cost of this replacement shall be borne by the permit holder and shall be paid within thirty days from date of invoice and surety bond shall be forfeited.
15. The surety bond or cash on file with the City of Gravette shall be returned to the permit holder if cut or break passes the two-year inspection.
16. Sidewalks need heavy duty concrete. Contact City Hall for specs.

**CUTTING OR BREAKING THE SURFACE OF ANY STREET OR ALLEY WITHOUT A PERMIT SHALL BE PUNISHABLE BY A FINE OF UP TO \$1,000.00 PER CITY ORDINANCE 79-08.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Represented