



Gravette Police Department

202 Main Street NE
Gravette, AR 72736
(479)-787-6948
Fax (479) 787-7124

Freedom of Information Act (FOIA) Public Record Request

Name of Requester: _____ Date: _____

Address: _____ City: _____ Zip: _____

Telephone Number: _____

Description of Record Requested

Report Number: _____ or, if not known, Officer involved: _____

Type of Incident: _____ Date of Incident: _____

Location of Incident: _____

Any other information you can give to help us locate the record you have requested: _____

Fees

Pursuant to Arkansas code 27-53-210, the Gravette Police Department will charge a \$10 for each copy of a basic accident report, and a fee of \$1.50 per page for each copy of a supplemental report. Non accidental reports will be charged a \$5.00 fee. This amount is due at the time of the request in the form of cash or check made payable to the City of Gravette. (We do not currently have the ability to accept debit or credit cards.)

Date picked up: _____ Signature: _____

**The Gravette Police Department will respond to the above request within three (3) office working days from the above date unless one or more of the seven (7) reasons for an extension of time provided for in section three 3 (d) of the Freedom of Information Act are invoked by the City.

Photo Id checked: _____ Police Department employee releasing information: _____